Instructions for using the contents of:
The Assyrian Language Course Book, Beginner's Level

The purpose of creating this book in an electronic format is to provide Assyrians around the world with easy to access, low cost, and high quality learning material. This book can be used in two ways. Either the electronic version can be projected onto a screen; or if hardcopies are desired, the user can print the required sheets and photocopy them. This book may **NOT** be sold; it is only to be used for educational purposes.

Here are the instructions for using the contents of the book:

There are also the following three files in the zipped folder where this **Beginner-ReadMe.pdf** file has been included.

- **Beginner-LooseSheets.pdf**
  This is a two-page per sheet document. Use this document when only a few sheets at a time are needed to be printed; or you want to read a part or the entire book on your monitor.
- **Beginner-BookFold.pdf**
  This is also a two-page per sheet document. Use this document only when the entire book is needed to be produced on paper.
- **Beginner-Cover.pdf**
  You will need this document only when the entire book will be produced on paper.

The PDF files have been created on **Letter** size paper (8.5" x 11.0"). When printing in the US, this will be the default paper size. For regions using **A4** size paper (210mm x 297mm) as default, the print job for **Page Scaling** should be configured properly. **This is not a difficult task.**

Printing loose sheets and photocopying them is the most convenient and least expensive way of using the contents of this book. This is an excellent approach if students are used to handouts (self-studying or informal setting of the class, especially evening classes for adults). Although there are color images in the document, color prints/photocopies are not really necessary.

If the production of the entire book is required, print the respective document entirely. Photocopy as many copies as needed. Setup the copier to copy single-sided originals into double-sided photocopies. Ensure that both sides are copied in the same top/bottom orientation. Although there are color images in the document, color prints/photocopies are not really necessary. Some advanced printers are capable of producing 2-sided prints.

The cover has a color logo. If color printing and/or photocopying are expensive, you may produce the cover in black-and-white. Use thicker paper for cover to protect the book.

Once the production of the contents and of the cover are completed, stack them in right order and staple the stack from outside inwards (cover being outside) on the line dividing the length of the cover in two. Two staples should be adequate. Last, fold the stack along the same dividing line. If you want to spend a little more money, it is a good idea to trim the opening edge of the book. This is the only edge that really needs trimming. For higher quality, the book can be printed instead of photocopied. This may cost more.

Education Committee
Assyrian American Association of San Jose
P.O. Box 41311
San Jose, CA 95160 **USA**
e-mail: educom_aaasj@yahoo.com